



EHM Limited
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18th March 2020

To our valued customers,

In light of the uncertainty surrounding the recent outbreak of COVID-19, our priority continues to be the well-being of our employees, customers and suppliers.

The company will take all reasonable precautions to ensure that illness and COVID-19 do not spread in the workplace between employees or from employees to customers.

The company will ensure an appropriate standard of cleanliness and hygiene is maintained throughout the premises. The company will also ensure that a suitable cleaning schedule is in place and followed. Employees are responsible for upholding high levels of personal hygiene and taking the necessary measures to assist the company in minimising the spread of COVID-19.

The company have set out the following guidance that must be followed,

Increased hygiene around the company's site, signage has been positioned above sinks in the bathrooms to further encourage employees to wash hands with hot water for a minimum of 20 seconds. Hands MUST NOT be washed in the kitchen sink.

When coughing and sneezing, employees must cover the mouth and nose with flexed elbow or tissue- throwing the tissue away immediately and washing hands or using hand sanitiser.

It is compulsory that all EHM Drivers wear disposable gloves at all times.

Employees that feel unwell will be asked to stay at home.

We stay in permanent contact with our suppliers and logistic providers.

Unless notified by government order, the company's warehouse, logistics, sales and accounts office will continue to operate.

For further information about the company's response to COVID-19, please contact Julie O'Connell 0208 640 7621 – option 3 – E-mail julieoc@ehmltd.co.uk

Kind regards,

Tony O'Mara

Managing Director

EHM safe at work



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